

**FAzA Board Meeting
ANNUAL MEETING
MINUTES**

June 18th, 2007

**City of Mesa Library
Board Room**

Membership Meeting

Several FAzA members and the Board were present for FazA's 10th anniversary celebration, lunch, and annual meeting. The welcome and introductions were followed by an update on construction progress of the new State Archives building; a recap of the Board's recent visioning exercise; the election of a new Board; a gift presentation to the outgoing Board president; the Board meeting; and concluded with a tour of the Mesa Archives and Special Collections-The Mesa Room at the City of Mesa Library.

Building Update:

Doug K. passed around photos of the Archives building construction site, and stated that the 2nd floor cement pouring was the next big project. The Archives building is still set for completion by June 2008. They are on budget, but a few weeks behind schedule at this time. Melanie S. added that an unknown factor was the monetary source for items such as conservation lab equipment. A flowchart for moving the collections is being developed and the Archives hopes to accept offers of moving assistance by FAzA.

Visioning Exercise:

John A. recapped the first session of exercises that were to give new direction to FAzA. Although there still might be work to do on the new Archives building, the session brought forth a focus on education and support for archival collections throughout the state, particularly in small and regionally isolated areas. Melanie S. added that FAzA should also look to partnering with other like-minded organization, such as the Arizona Records Advisory Board.

Board Elections:

The 2007-2008 FAzA Officers slate was proposed and elected with John Akers, President; Ryan Flahive, Vice-President; Anna Uremovich, Secretary; Dawn Nave, Treasurer; Margaret T. Baker, Director at Large; and two as of yet unfilled Director-at-Large positions. (Motion: Anna U./Ryan F.)

Gift Presentation:

The Board and membership commemorated Vince Murray's 4 years as FAZA President and 6 years total with a leaf on the Donor Tree sculpture at the State Archives, acknowledging his service and dedication to the organization.

Board Meeting

Commencement: 12:40 pm

Board in Attendance: Vince Murray, Anna Uremovich, John Akers, Ryan Flahive, and Margaret Baker

Secretary's Report: The June 2006 Board Meeting minutes were reviewed and approved by the Board. (Motion: Margaret B./Ryan F.)

Treasurer's Report: Unable to proceed with a report as the Treasurer was unable to attend the meeting and did not send a written report.

Membership Report: No report available. Membership tracking is not specifically addressed in the by-laws. It is a duty that has evolved to be part of the treasury position. The new Board will work on better defining the duty and who performs it.

Old Business:

FAZA Awards: FAZA is active in advocating for archives via its travel awards to students for National History Day project research and the Arizona History Convention history paper award presented for best use of archival resources.

Website: The Webmaster continues to make updates to the FAZA website, including uploading construction photos of the new Archives building.

Law Books: No update on the law books project, but outgoing Director-at-Large, Bill S. will continue to work on the law books preservation project.

New Business:

Audit Report: FAZA needs to undergo an audit and generate a report.

President's Address: Incoming President, John A. stated a few FAZA goals for the coming year. The first goal is fillings the vacant Board positions once the 2nd visioning exercise has been accomplished and FAZA has established its new focus; setting regular meeting dates for the Board; listing upcoming meetings on the website; re-evaluating FAZA's current programs; and redefining Board roles, including an advisory component.

Announcements: Melanie S. called for FAZA to assist in saving AZ court cases. A suggestion was made to have FAZA play a role in disaster recovery by keeping an active list of trained individuals to be contacted in case of a preservation emergency. Noel S. announced that on Oct. 1st CCHA will co-sponsor with NEH a digital grant proposals workshop of interest to the cultural community.

Adjournment: 1:25 pm. (Motion: Ryan F./Margaret B.)